

Office of Student Performance- Elementary  
930 Ute Avenue, Grand Junction, CO 81501  
970-254-5311



# Dual Immersion Academy (DIA) Kindergarten Registration Process

DIA's incoming kindergartners are selected through a lottery process. All parents who are interested in having their child start kindergarten at DIA must follow the registration process for the lottery. Please note the following:

- Parents are required to attend and be on-time for all events and meetings outlined in the Lottery Registration Process below. No make-up dates will be available so please plan accordingly. If a parent misses a scheduled event or meeting, their child's name will be withdrawn from the lottery process.
- Student with siblings in DIA will have priority enrollment. Sibling registration takes place in December of the current school year. Parents who miss sibling registration in December will be required to participate in the lottery process. ***Incoming kindergarteners with siblings in the DIA Bookcliff 6-8 School will need to participate in the Lottery Registration Process below.***
- No individual parent meetings will be scheduled with staff at DIA prior to the lottery drawing in order to prevent the appearance of bias during the lottery process. There will be parent meetings as part of the lottery process.
- It is recommended that you participate in the School of Choice process for the School District if you wish to have your child attend a school besides their area school (in case they are not drawn in the lottery process for DIA).

## Lottery Registration Process

1. **First full week of February**- Open registration for the lottery from 8 am- 4 pm, Monday-Thursday in the main office of DIA.
  - a. You must complete the registration process in the main office of DIA if you wish to have your child's name in the lottery.
  - b. The order of registration will not secure a spot for the upcoming year nor does it provide any advantage in the lottery drawing. So, you will not need to line up early for the lottery registration open date.
2. **First Friday of March**- Parent information meeting. Attendance is required.
3. **Second Thursday of March**- Tour of the DIA Middle School (6<sup>th</sup>- 8<sup>th</sup> grades). Attendance is required only for those registering for the DIA lottery.
4. **Second Friday March- Lottery Drawing- A letter will be sent home** to announce if your child was chosen in the lottery to register at DIA for the upcoming school year OR the position of your child on the wait list. This letter will also provide details about the next steps in the registration process. Parents **must** call the school to confirm that their child will be attending if their student

Note: Specific dates and times can be obtained by contacting DIA (970-254-6070) or New Emerson (970-254-6500)

is chosen during the lottery. Parent must call to confirm attendance **by the 5<sup>th</sup> school day after the date on the letter (contact days).**

5. **April**- Final registration week for incoming kindergarteners (date will be in letter from lottery drawing).

#### Lottery Process

- 1.) The lottery process will take place on the second Friday in March.
- 2.) Three staff members (at a minimum) will be present for the drawing. No staff member who has a relationship with any child or family in the drawing may participate.
- 3.) Registered students will each be assigned a number and the number (not the child's name) will be placed in the drawing.
- 4.) Numbers will be drawn randomly and recorded in the order they are drawn.
- 5.) Once all names are drawn, numbers will be matched to names.
- 6.) Letters, indicating if your child was chosen to enroll for kindergarten at DIA or their position on the waiting list, will be sent out the 3<sup>rd</sup> week in March. Students who are selected to enroll during the lottery process will call the office to confirm the registration of their child at DIA by the end of March.

Note: Parents may not be present for the lottery drawing.

Note: Parents must call the office each year, at the beginning of the school year to place your child on the waiting list of 1<sup>st</sup> grade-5<sup>th</sup> grade.

#### **Screening Process for Language Dominance at DIA**

One of the basic principles of a 50/50 dual language program is the balance of Spanish and English dominant students at each grade level. Our goal is to have half the total classroom enrollment be Spanish dominant speakers and half English dominant speakers. This balance creates a culture of language and provides strong role models of the native language in the both the English and Spanish classrooms.

To assure a student's language dominance is identified correctly we ask the following:

1. At the time of pre-registration, all families will fill out a home language survey. (Both English and Spanish families) This will provide us with information about languages spoken at home.
2. **All Spanish speaking students** will attend a language screening the first Friday in March at 2 pm. This is the same day and time as the first parent information meeting.
3. Teachers from DIA will be in charge of the screening.
4. According to the results of the screening, students will be placed in their corresponding language dominance for the registration and/or lottery process.
5. DIA creates two groups for the lottery process. One group correspond to the Spanish dominant students and the other groups corresponds to the English dominant students. Numbers are drawn for each group separately, assuring that the 50/50 balance is maintained.

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